

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Tŷ Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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For all enquiries relating to this agenda please contact
Rebecca Barrett (Tel: 01443 864245, Email: barrerm@caerphilly.gov.uk)

Date: 27th May 2014

Dear Sir/Madam,

A meeting of the **Policy and Resources Scrutiny Committee** will be held at **Penallta House (Sirhowy Room), Tredomen Park, Ystrad Mynach** on **Tuesday, 3rd June 2014** at **5.30 p.m.** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in red ink, appearing to read 'Stuart Rosser'.

Stuart Rosser
INTERIM CHIEF EXECUTIVE

A G E N D A

1. To receive apologies for absence.
2. Declarations of interest - Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.
3. To approve and sign the following minutes:-
 - (1) Policy and Resources Scrutiny Committee held on 15th April 2014 (minute nos. 1 - 12, on page nos. 1 - 6).
4. Consideration of any matter referred to this Committee in accordance to the call-in procedure.

A greener place Man gwyrddach



Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat

5. To receive and consider the following Cabinet reports*:-

- (1) Renewal of Audio Visual Equipment for the Council Chamber - 16th April 2014;
- (2) Welsh Language Standards Investigation - 16th April 2014;
- (3) Private Sector Housing Renewal Strategy - 30th April 2014;
- (4) No Smoking Policy - 30th April 2014;
- (5) One Voice - Corporate Communications Strategy - 30th April 2014;
- (6) Workforce Strategies for Managing the Impacts of the Medium Term Financial Plan Budget Savings - 30th April 2014;
- (7) Cabinet Forward Work Programme - 30th April 2014;
- (8) Transfer into Revenue Support Grant of Public Facilities Grant 2014/15.

* *If a member of the Scrutiny Committee wishes for any of the above Cabinet reports to be brought forward for review at the meeting please contact Rebecca Barrett, 01443 864245, by 10.00 a.m. on Monday, 2nd June 2014.*

6. To receive a verbal report by the Cabinet Member(s).

7. To receive and consider the following Scrutiny reports:-

- (1) Proposed Changes to the Council's Retirement and Severance Arrangements;
- (2) Corporate Website Redesign;
- (3) Special Inspection Recommendations - Procurement;
- (4) Rowan Place, Rhymney;
- (5) End of Year Update on Improvement Objective 6 (2013/14) - Improve the Availability of Private and Public Sector Housing to Reduce the Number of Residents Who May Become Homeless;
- (6) Equalities and Welsh Language Annual Reports.

8. To record any requests for an item to be included on the next available agenda.

9. To receive and note the following information items*:-

- (1) Replacement of Microsoft XP and Office 2003;
- (2) Insurance Renewal 2014-15;
- (3) Corporate Services and Miscellaneous Finance Revenue Budgets 2014/15;
- (4) Corporate Services and Miscellaneous Finance Revenue Grants 2014/15;
- (5) Corporate Health and Safety Committee Minutes – 17th February 2014;
- (6) Caerphilly Homes Task Group Minutes – 13th March 2014;
- (7) Policy and Resources Scrutiny Committee Forward Work Programme.

* *If a member of the Scrutiny Committee wishes for any of the above information items to be brought forward for review at the meeting please contact Rebecca Barrett, 01443 864245, by 10.00 a.m. on Monday, 2nd June 2014.*

Circulation:

Councillors L. Binding, D.G. Carter, C.J. Cuss, H.W. David, Mrs E. Forehead, J.E. Fussell, C. Hawker, Ms J.G. Jones, G. Kirby, A. Lewis, C.P. Mann, S. Morgan, D. Rees, R. Saralis, Mrs J. Summers, J. Taylor

And Appropriate Officers